Board Members Present: Sharlene Ackley, Paul Boileau, Mike Collins, Joe Geise, Delores Mallory, Frank Moon, Chuck Ream,

Board Members Absent: Ken Church, Charlie Pepe

Staff Present: Janette Schroeder

November 12th meeting minutes were approved by email.

**GROUNDS**
No report

**CLUBHOUSE CONSTRUCTION UPDATE**
Steel frame is up. Foundation block will be coming soon, then the metal studs, roof joists and pouring the floor. Plans are to add a “cornerstone capsule”, which will contain memorabilia, at the end of construction.

A committee is working on developing policies for use of the new building as well as event planning processes.

**POA/LFCC INFORMATION SHARING**
The LFCC reports they’ve contracted with Sal Rubio as the restaurant contractor.
The POA and LFCC Board leaders will continue to meet periodically to coordinate community efforts, including marketing.
Policy proposal for implementing LFCC guests will be presented at the next POA Board meeting.

**SECURITY**
Plans are to install the card swipe system for the pool and Pool House during the first quarter of 2016.
Janette Schroeder will be in charge of distribution of keys for pool and fitness center, remotes for the gate, and future swipe cards. Moon will retain distribution of the boat storage key.
It was reported the new smoke detector was stolen from the Pool House.

**POOL HOUSE & FITNESS**
The Pool House use committee has met. Boileau will soon provide a summary of the ideas and discussion from that meeting.

Shades for the windows on the newly repaired wall have been installed

**POOL REPAIRS**
Repair efforts were interrupted after the County was contacted by a non-Board member. We are now required to provide an engineered drawing of the repair project to the permitting department. It is estimated the additional costs will be approximately $1500.

Ackley reported that when the water level is lowered for other repairs would be an excellent time to re-grout pool tile. Ackley was instructed to obtain quotes for accomplishing this.

Galletto will be asked to trim back the vines on the bulkhead.

**ROADS**
No report
**BOAT LAUNCH, DOCK & STORAGE**
Boat dock upgrade will be $12,200 and will begin in January, 2016

**ASC**
No report, but they are active.

**LOTS**
Boileau moved to accept the following Policy Amendment for Lot Combination, per section 16 of the MDC.

“Section 16. DIVISION OF SINGLE-FAMILY LOTS: No single-family detached dwelling Lot shall be subdivided, or its boundary lines changed by its Owner, except with the written consent of the Property Owners Association Board of Directors. The restrictions and covenants herein apply to each Lot so created.

As a supplement to this current policy, if the POA Board is to approve a property owner request to combine a lot adjacent to his current residence, the Owner will be required to submit for approval to the ASC a landscape plan that complies with guidelines as required by the ASC, which may include additional plants and/or irrigation. The restrictions and covenants herein apply to the combined Lot so created.”

Motion was seconded by Moon and approved unanimously.

**LOCKWOOD EVENTS**
January – Fondue party
January 15 – Deadline for articles for the next edition of the Lockwood Lines
February – Mexican train dominos
February – New residents’ reception

**OTHER**
Unleashed Animals: Request was to include the County laws concerning unleash animals, being, in part:
“Any animal found off the property of its owner and not under physical restraint of a competent person shall be deemed at large. The owner of an animal shall keep the animal on his property or under restraint at all times.” Any infractions of these laws should be reported to the Brunswick County Sheriff’s Office, Animal Services.

Political Signs: According to NC State law, one political election sign may be placed on private property 30 days before an election and must be removed 10 days after the election.

**FINANCIAL REPORT**
Collins gave a brief report on collection activities. The Board deems these delinquencies serious and are aggressively seeking their collection.

Bank Balances as of November 30, 2015 are as follows:

- Operations Checking $ 36,541.
- General Reserves $754,379.
- Restricted Cc Funds $182,041. Used for new clubhouse construction expenses

Meeting Adjourned
The next BOD meeting will be Thursday, January 14 at 3:00 PM in the Pool House.
The next Semi-Annual meeting will be Saturday, January 23, 2016 at 1:00 PM in the Pool House.

Respectfully submitted,
Janette Schroeder, Comptroller and Recording Secretary