

Lockwood Folly Pre-Hurricane Checklist

POA Grounds Crew Responsibilities'

Clubhouse:

- o Place pool furniture into pool.
- o Turn tables upside down and secure to Pergola.
- o Place garbage cans in cage by A/C units.
- o Place rocking chairs inside building.
- o Secure barbeque grills and propane tanks.
- o Shut off power to well pump.
- o Secure wooden swings on upper bulkhead.
- o Secure picnic tables and benches on lower bulkhead.
- o Remove and/or secure loose items from piers.

Tennis Courts:

- o Place garbage cans inside cage by clubhouse A/C units.
- o Secure plastic benches to fence.
- o Remove brooms and squeegees.
- o Take down mesh windscreen from fence if Major Storm.

Clubhouse Drive:

- o Take down and fold flags, secure flag pole ropes.
- o Remove hanging baskets from street lamps.
- o Shut down power to irrigation pump house.
- o Shut down power to transfer pump behind Poehlemann house.
- o Shut down power to submersible well by #2 tee box.

Boat ramp:

- o Check for and secure any loose items.

Boat RV Storage Area:

- o Check for and secure any loose items.

Dumpster Maintenance Area:

- o Check for and secure any loose items.

Misc:

- o Check drains and drainage ditches for anything that may impede the flow of water.

Post Storm Responsibilities':

Clemmons Tree Service:

- o Remove downed trees, large limbs and all debris from said trees from the road side common area
- o Return seven days (7) after the storm for road side pick up

POA Grounds Crew:

- o Return all above items to their proper place
- o Remove all debris from road side common area

Residents:

- o There will be a roadside pick up scheduled after the storm. A notice will be emailed and posted at the gate indicating the dates of the pick up. After the indicated dates of pick up pass you are responsible to take your debris the POA vegetation area.